

Smart Switch Checklist

Fill in the company name of your Direct Deposits and Automatic Payments. Check the "Provided New Account Information" box when you have sent your Community Bank of Missouri routing number and account number to that company. Check the "Posted to New Account" box when you have verified the Direct Deposit or Automatic Payment has posted to your Community Bank of Missouri account. Once all boxes are checked, you are safe to close your old account.

Payment Type	Company Name	Provided New Account Information	Posted to New Account
Direct Deposits			
Employee Payroll		☐	☐
Pension(s)/Plans		☐	☐
Social Security		☐	☐
FSA Direct Payments		☐	☐
Government Programs		☐	☐
Investment Income		☐	☐
Automatic Payments			
Mortgage/Rent		☐	☐
Auto Loan		☐	☐
Insurance: Health		☐	☐
Home Owner's		☐	☐
Car		☐	☐
Life		☐	☐
Other		☐	☐
Credit Card		☐	☐
Gas/Oil		☐	☐
Electric		☐	☐
Cable TV/Satellite		☐	☐
Telephone		☐	☐
Cell Phone		☐	☐
Water/Sewer		☐	☐
Trash		☐	☐
Internet Provider		☐	☐
IRA/401K		☐	☐
PayPal		☐	☐
Health Club		☐	☐
Investments		☐	☐
Charities		☐	☐
Daycare		☐	☐
Other:		☐	☐
Other:		☐	☐
Other:		☐	☐

Authorization to Change Direct Deposit

Company Name: _____
Company Address: _____
City/State/Zip: _____

I have recently changed financial institutions and would like to update my direct deposit. Please discontinue my current deposit and begin making direct deposit(s) immediately into my new account with Community Bank of Missouri.

If you have any questions regarding this request, please contact me at the phone number listed below.
Thank you for your prompt assistance in this matter.

My Personal Information:

Name: _____ Phone Number: _____
Address: _____
City/State/Zip: _____
Current Bank Name: _____
Current Routing Number: _____ Current Account Number: _____

I authorize my automatic deposit to be credited directly to my new bank account at:

Ph: 816-776-6669
Fax: 816-470-7111
904 Walton Way
Richmond, MO 64085



Ph: 816-637-6669
Fax: 816-630-5005
1400 Hospital Drive
Excelsior Springs, MO 64024

Community Bank of Missouri Routing Number: 101918965

Community Bank of Missouri Account Number: _____

Type of Account (Checking or Savings): _____

Authorized Signature: _____ Date: _____

I have attached a voided check as verification of my new account information.

Authorization to Change Automatic Payment

Company Name: _____

Company Address: _____

City/State/Zip: _____

I have recently changed financial institutions and would like to update my automatic payment with your company. Please discontinue debiting my current bank account and begin making automatic withdrawals from my new account with Community Bank of Missouri.

If you have any questions regarding this request, please contact me at the phone number listed below.
Thank you for your prompt assistance in this matter.

My Personal Information:

Name: _____ Phone Number: _____

Address: _____

City/State/Zip: _____

Current Bank Name: _____

Current Routing Number: _____ Current Account Number: _____

I authorize my automatic payment to be debited from my new bank account at:

Ph: 816-776-6669

Fax: 816-470-7111

904 Walton Way

Richmond, MO 64085



Ph: 816-637-6669

Fax: 816-630-5005

1400 Hospital Drive

Excelsior Springs, MO 64024

Community Bank of Missouri Routing Number: 101918965

Community Bank of Missouri Account Number: _____

Type of Account (Checking or Savings): _____

Authorized Signature: _____ Date: _____

I have attached a voided check as verification of my new account information.

Company Name	Phone	Website	Additional Information
Social Security Administration	1 (877) 405-7668 (Chillicothe) 1 (800) 772-1213 (Kansas City)	www.ssa.gov	Create an online profile or visit a location to change your direct deposit. Be sure to have your current deposit account information with you.
Department of Veteran Affairs	1 (800) 698-2411 (Information) 1 (877) 222-8387 (VA Health) 1 (800) 827-1000 (VA Benefits) 1 (888) 442-4551 (GI Bill)	www.va.gov	You can create an online profile.
Railroad Retirement Board	1 (877) 772-5772	https://rrb.gov	
MOSERS (Missouri State Employees' Retirement System)	1 (800) 827-1063	https://www.mosers.org	Complete their "Direct Deposit Authorization" form which can be downloaded from the website. The form can be submitted with an online profile or mailed to PO Box 209, Jefferson City MO 65102
FSA (Farm Service Agency)	1 (816) 776-5861	https://www.farmers.gov	
Evergy	1 (888) 471-5275	https://www.evergy.com/	
Farmers Electric	(660) 646-4281 1 (800) 927-5334	https://www.fec-co.com	
Liberty Utilities	1 (800) 424-0427	https://libertyutilities.com	
Ameren	1 (800) 552-7583	https://www.ameren.com	
Spire	1 (800) 582-1234	https://www.spireenergy.com/	

Company Name	Phone	Website	Additional Information
City of Richmond (Water)	(816) 776-5304	https://ubi.gworks.com/richmondmo/	Complete their "Authorization for Automatic Bank Pay" form which can be downloaded from the website. Return completed form, with a voided check, to City Hall.
PWSD #2	(816) 776-2691		
Excelsior Springs (Water)	(816) 630-0763 (816) 630-0760	https://www.cityofesmo.com	
United Fiber	(800) 585-6454	https://unitedfiber.com	
Mediacom	1 (855) 633-4226	https://mediacomcable.com	
Heartland Waste / Republic Services	(660) 429-1040	https://www.republicservices/heartland-waste/	
Direct TV	1 (844) 833-1586	https://www.directv.com	
Dish Network	1 (888) 260-3846	https://www.dish.com	
Verizon	1 (800) 922-0204	https://www.verizon.com	
AT&T	(816) 635-7037 (816) 224-1032	https://www.att.com	